

October 2021

Dear Struble Parents/Guardians,

As NWLSD faces a bus driver shortage, we want to thank you in advance for your support and patience to ensure that our morning arrival and afternoon dismissal is as safe and as efficient as possible! We have created a plan that provides for the safety of our students, families, and staff members.

Please follow our arrival procedures. Cars enter the main entrance and travel in one lane to the front of the building. Cars must pull up as far as possible before stopping to permit students to exit the vehicle. Please ask your child to exit on the passenger side of the car.

Our dismissal procedures are explained below:

Each family will be given a numbered car tag to hang from a rearview mirror. These tags will be used to notify a student that he/she is ready to be dismissed. As you enter the student pickup zone, you will pull up as far as possible to park.

**Parents/guardians should stand outside the vehicle so that you can be easily seen by your child(ren).** Your child(ren) will be dismissed to your vehicle. After all students have entered the vehicles in the first group, the lanes will be dismissed by a staff member. Cars will move up, and a second group of students will be called for dismissal. **Families who carpool will need to have each family's number to allow the driver to pick up students from multiple families.**

**Students will not be dismissed until their car tag number has been called.** Cars parked in the lot (without a car tag) will be called after all other cars have made it through the line. Cars without tags will be asked to park in the lot and when dismissal has concluded a staff member will need to check the ID of the driver and/or passenger to ensure the child(ren) can be dismissed to that adult.

Thank you in advance for following our arrival and dismissal procedures and supporting our efforts to keep everyone safe.

Sincerely,

Karen Grayson & Trey Rischmann

Principals

